

# **WILLOWS UNIFIED SCHOOL DISTRICT**

**Regular Meeting – June 21, 2018**

**Regular Session 7:00 p.m.**

**Willows City Council Chambers**

**201 N. Lassen Street, Willows, CA 95988**

## **AGENDA**

### **1. OPEN SESSION – CALL TO ORDER**

- 1.1 Roll Call
- 1.2 Welcome Visitors
- 1.3 Flag Salute

### **2. AGENDA/MINUTES**

- 2.1 Approve the Agenda for June 21, 2018
- 2.2 Approve the Minutes of the Regular Meeting of May 3, 2018 and Special Meeting of May 17, 2018.

### **3. RECOGNITION OF RETIREES**

- 3.1 B.J. BOYD

### **4. PUBLIC COMMENTS**

### **5. REPORTS**

- 5.1 Employee Associations (WUTA & CSEA)
- 5.2 Principals
- 5.3 Director of Business Services
- 5.4 Director of State and Federal Programs
- 5.5 Superintendent
- 5.6 Board of Education Members

### **6. CONSENT CALENDAR**

#### **A. GENERAL**

- 1. Accept donation from the Willows Community Thrift Shoppe in the amount of \$2,000.00 for River Jim.
- 2. Accept donation from the Willows Community Thrift Shoppe in the amount of \$500.00 for the WIS Library.
- 3. Accept donation from Jules Alcantara in the amount of \$50.00 for Murdock School.
- 4. Accept donation from Glenn County Fish & Game Commission in the amount of \$2,000.00 for River Jim.
- 5. Accept donation from Jeff & Susie Fleming in the amount of \$400.00 for the WHS Wood Shop.
- 6. Accept donation from Jeff & Susie Fleming in the amount of \$400.00 for the WHS Band.
- 7. Accept donation from John & Babs Berens in the amount of \$100.00 for WHS Softball.
- 8. Accept donation from Dominic & Judith Gallwitz in the amount of \$200.00 for the WHS Auto Shop.
- 9. Accept donation from the Willows Music Boosters in the amount of \$5,494.69 for the WUSD Music programs.
- 10. Approve the Murdock Elementary School obsolete textbook list.
- 11. Approve invoice from Voltage Specialists (MES fire alarm system)
- 12. Approve proposal from Walberg, Inc. (MES portables demo)
- 13. Approve quote from SupplyWorks (WHS lockers)
- 14. Approve quote from Camargo's Locker Magic (WHS locker installation)
- 15. Approve proposal for California Custom Coatings (locker room flooring)

#### **B. EDUCATIONAL SERVICES**

- 1. Approve Interdistrict Requests for Students #18-19-8 through #18-19-14 to attend school in the Willows Unified School District for the 2018/19 school year.
- 2. Approve Interdistrict Requests for Students #18-19-13 through #18-19-17 to attend school in another district for the 2018/19 school year.

An Equal Opportunity Employer

3. Approve the Overnight Field Trip Request for WHS FFA Students to attend the FFA Officer Retreat in Montgomery Creek July 22-25, 2018.
4. Approve the 2018 CARS (Consolidated Application and Reporting System) Spring Collection.

**C. HUMAN RESOURCES**

1. Approve employment of Perla Rubio, Custodian (6 hrs/day), effective June 1, 2018.
2. Approve employment of Maria Castorena, Custodian (3.9 hrs/day), effective June 5, 2018.
3. Approve employment of the following employees for the Summer Program vacancies which will be billed to BCOE Migrant Ed:  
    Lead Cook                               Nora Ayala  
    Assistant Cook                         Cristina Ocampo
4. Approve employment of Anthony Neuhauser for Maintenance Department Summer Help.
5. Approve employment of Monica Garcia for Maintenance Department Summer Help.
6. Approve employment of Fabian Beas for Maintenance Department Summer Help.
7. Approve employment of LaDeana Luster, MES Teacher, effective August 8, 2018.
8. Approve employment of Leah Nunes, WHS Teacher, effective August 8, 2018. (pending clearance)
9. Approve employment of Robert Stupey, WHS Teacher, effective August 8, 2018. (pending clearance)
10. Accept resignation of Patricia Diaz, Yard Duty Supervisor/Crossing Guard, effective June 1, 2018.
11. Accept resignation of Amanda Samons, WHS Teacher, effective June 8, 2018.
12. Accept retirement of Janna Alves, MES Teacher, effective October 13, 2018.
13. Approve the Updated Classified Substitute List.
14. Approve the following 2018/19 WHS Fall Coaches:  
    Swimming – Head Coach Volunteer       Patrick Sears  
    Cross Country – Head Coach Volunteer   Danielle Andrade

**D. BUSINESS SERVICES**

1. Approve budget revision summary.
2. Approve warrants from 5/2/18 through 6/13/18.

**7. DISCUSSION/ACTION CALENDAR**

**A. GENERAL**

1. **(Action)** Second Reading of the following additions/deletions/changes to Board Policies per CSBA’s Policy Guidesheet Recommendations:  
    BP 1312.3                               Uniform Complaint Procedures  
    BP 3551                                 Food Service Operations/Cafeteria Fund  
    BP 3553                                 Free and Reduced Price Meals  
    BP 4111/4211/4311                   Recruitment and Selection  
    BP 4119.11/4219.11/4319.11       Sexual Harassment  
    BP 5022                                 Student and Family Privacy Rights  
    BP 5145.13                             Response to Immigration Enforcement  
    BP 5145.6                             Parental Notifications  
    BP 6162.5                             Student Assessment  
    BP 6171                                 Title I Programs

**(COMPLETE POLICIES ARE AVAILABLE FOR REVIEW AT THE DISTRICT OFFICE)**

2. **(Action)** Approve the College and Career Access Pathways Partnership Agreement and Appendix with Butte College.
3. **(Action)** Approve Resolution #2017-18-12 Order of Governing Board of Education Election
4. **(Action)** Selection of School Representative to the Golden State Risk Management Authority Board of Directors.
5. **(Action)** Approve the Schedule of WUSD Regular Board Meetings for the 2018/19 school year.

**B. EDUCATIONAL SERVICES**

1. **(Action)** Approve the Local Control Accountability Plan (LCAP).
2. **(Action)** Approve the Local Control Accountability Plan (LCAP) Federal Addendum.
3. **(Action)** Approve Stipulated Expulsion of Student #2017-18-03 through the spring semester of the 2017/18 school year. Student to comply with agreed upon Stipulated Expulsion Order. Any violation of this Order

will result in the student’s immediate expulsion and lead to a change in placement that could include enrollment in a neighboring school district without further Board Hearing.

4. **(Action)** Approve the Adoption of the following textbooks for Willows High School:
  - “Perrine’s Literature – Structure, Sound & Sense (AP Edition)” (13<sup>th</sup> Edition) ISBN 9781337106542 published in 2018 by Cengage Learning.
  - “Keystone - Level E” ISBN 9781428434950 published in 2013 by Pearson Longman

**C. HUMAN RESOURCES**

1. **(Action)** Approve the Form for Public Disclosure of Proposed Collective Bargaining Agreement in accordance with the requirements of AB-1200 and Government Code §3547.5.
2. **(Action)** Approve the Tentative Agreement between the Willows Unified School District and the Willows Unified Teachers Association (WUTA).
3. **(Action)** Approve the Certificated Salary Schedule for the 2017/18 (Retro to 7/1/17), 2018/19, and 2019/20 school years.
4. **(Action)** Approve the Management Salary Schedules.

**D. BUSINESS SERVICES**

1. **(Action)** Approve Resolution #2017-18-13 and the 2018/19 Spending Plan for the Education Protection Account.
2. **(Action)** Approve the Willows Unified School District’s 2018/19 Original Budget.
3. **(Information/Discussion)** Disclosure of Reserves in Excess of Minimum Requirement.
4. **(Action)** Approve Agricultural Career Technical Education Incentive Grant 2018/19 Application for Funding.
5. **(Action)** Approve Resolution #2017-18-13 California Energy Commission School Bus Replacement Program.
6. **(Action)** Approve Agreement for Professional Services between WUSD and Dannis, Woliver, Kelley for the 2018/19 school year.

8. **ANNOUNCEMENTS**

- 8.1 The next Regular Board Meeting will be held on August 2, 2018 at 7:00 p.m. at the Willows Civic Center.
- 8.2 WHS Boosters Golf Tournament will be held on August 4, 2018.
- 8.3 Back to School Luncheon will be held on August 8 2018 at 12:00 p.m.
- 8.4 School Starts on August 9, 2018.

9. **PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS**

10. **CLOSED SESSION**

- 10.1 Pursuant to Government Code §54957: Public Employee Discipline/Dismissal/Release: 1 classified employee
- 10.2 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency Negotiator: Mort Geivett. Employee Organizations: WUTA, CSEA, Management, Confidential, and Non-Represented.
- 10.3 Pursuant to Government Code §54956.9(a): Conference with Legal Counsel: Existing Litigation (one case) Paul Bailey v. Willows USD et. al., Case No. 16CV01592.
- 10.4 Pursuant to Government Code §54957: Evaluation of Performance of a Public Employee: Superintendent

11. **RECONVENE TO OPEN SESSION**

- 11.1 Announcement of Action Taken in Closed Session.

12. **ADJOURNMENT**

Meeting facilities are accessible to persons with disabilities. By request alternative agenda document formats are available to persons with disabilities. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate persons with a disability to participate in a public meeting, please provide a written request to:

The Willows Unified School District Office at least three (3) working days prior to any public meeting.